Getting Started

Who is this manual for?

This user manual supports LogIE editors, primarily Information Management Officers (IMOs) and other professionals, update and maintain logistics-related information in LogIE.

What can you find in this manual?

This manual mainly explains:

- How logistics-related information in LogIE is divided into baseline and situational information.
- How to update and edit information in LogIE.
- How to monitor and ensure the information you share is up to date using LogIE.
- Additional functionalities available to editors in LogIE

This manual does not provide guidance on (among others):

- The conditions used to assess infrastructure status, such as determining when an airport is open or restricted, or whether a border crossing should be classified as closed or restricted.
- How to assess the accuracy of received information.
- How Logistics Cluster Maps should look like, or which information should they contain.
- How to source or find information to keep the logistics information up to date.

For guidance on these topics, please contact your HQ IMO for standard information management procedures.

Why updating and editing information in LogIE matter?

See LogIE as a tool for sharing logistics-related information in near-real-time with the Logistics Cluster partners and the broader humanitarian community. By updating the status of logistics data—such as access constraints, cross-border supply corridors, and the Logistics Cluster concept of operations—LogIE editors ensure that up-to-date information is available to support the humanitarian response.

The information maintained in LogIE is not limited to a single country or operation; it is part of a globally structured dataset across all Logistics Cluster operations, countries, and activities. This data is accessible and utilized in multiple ways. While it is available on the LogIE platform, it is also embedded on the Logistics Cluster website and LC App, and its datasets are downloaded through LogIE or shared via API, enabling partners to integrate this information directly into their own systems.

For example, OCHA has incorporated LogIE data into one of its information products for Lebanon in 2024. The information displayed is pulled directly from the updates maintained in LogIE.

Basics of LogIE

LogIE datasets are GIS layers

LogIE maintains and shares structured logistics datasets across all LC countries. This data is geo-referenced, meaning each dataset is linked to specific coordinates. In the GIS (Geographic Information Systems) community, these datasets are referred to as layers.

Built on GIS technology, LogIE organizes all its datasets into layers. The main layers in LogIE include aerodromes, ports, crossings, road statuses, bridges, supply corridors, and the LC concepts of operations.

The Module Approach

LogIE structures information into modules, each designed for a specific use case. Unlike traditional GIS software, which displays all available layers on a single page, LogIE groups layers into modules that present only the information relevant to a specific need. This approach ensures users can easily find the data they are looking faster and more intuitive.

Think of LogIE's modules as different ways to interact with logistics data depending on the situation. For example:

- **Physical Access Constraints Module**: Helps partners assess infrastructure accessibility by displaying the current status of roads, bridges, ports, and aerodromes.
- **Partner Storage Capacity Module**: Supports organizations in identifying available storage facilities and potential shared spaces.
- **Concept of Operations (CONOPS) Module**: Provides an overview of the services and support offered by the Logistics Cluster.

In the GIS community, these are all considered layers. However, LogIE organizes them into modules, adjusting how the layers are grouped, displayed, and symbolized. This modular approach makes LogIE more intuitive and user-friendly, ensuring logistics partners can quickly access relevant information without navigating through all available layers.

For more information on the modules available on LogIE see:http://logcluster.org/logie/about

Baseline and Situational Information

In LogIE, logistics-related information is organised into two different categories to ensure data remains accurate and up to date: baseline information and situational information..

- **Baseline information** refers to the static, long-term characteristics of logistics infrastructure—details that typically remain unchanged over time. For example, when it comes to roads, baseline information could include attributes like the shape and location of the road, the type of road (primary, secondary, tertiary, path, trail, etc.), the road name, or its road number. These are just examples of the kinds of baseline details for roads that generally don't change frequently.
  Similarly, for airports, baseline information might include attributes such as the number of runways, their dimensions, IATA/ICAO codes, the number of helipads, and the presence of facilities like customs offices, cargo terminals, or ground handling services. These are

also just examples of the baseline details related to airports.
- **Situational information**, on the other hand, refers to the current status of logistics infrastructure, which can change more frequently. For example, a road might be impassable today due to flooding in a specific area but could become passable again in a week. Similarly, due to the same flooding, an airport might remain closed for all flights for the first three days. These are examples of situational information which changes in response to ongoing events.

Most of the baseline information related to logistics infrastructure is already maintained through the LCA (Logistics Cluster Assessment), which LogIE integrates and links. This means that when you click on an infrastructure element, such as a port, airport, or border crossing, the relevant baseline information will automatically display.

As an IMO, your main focus will typically be on updating situational information, as the baseline data is already maintained and linked within LogIE. While you may occasionally need to update baseline information, your primary responsibility will be ensuring that situational data remains current and accurate.

Situational Information in LogIE

Understanding Situational Information in LogIE

Situational information in LogIE generally refers to the current status of logistics infrastructure and needs to be updated frequently during a humanitarian response. The key attributes of situational information are:

- **Current Status**: Describes the operational state of the infrastructure at present. Common statuses include "Operational," "Restricted," and "Not Operational." The specific options available vary by infrastructure type (e.g., roads, ports, entry points).
- **Comments**: Provides additional context or clarifications that might not be captured by the predefined status options. Comments help explain the nuances of the situation, ensuring that users fully understand the context.
- **Source of Information**: Specifies where the information originated, such as a local government agency or a field team. This enhances transparency and credibility.
- **Reliability of Information**: An optional field that allows users to rate the credibility of the source. This is helpful when conflicting information arises or when multiple updates come from different sources.
- **Date of Situational Information**: Indicates the most recent verification or update date, ensuring that users are aware of how current the information is. Timeliness is especially important for situational data that can change rapidly.

These attributes are common to the main infrastructure layers in LogIE. As an IMO, part of your responsibility is to regularly update or confirm the situational status of infrastructure elements

Updating Methods

Situational information can be updated in two primary ways:

- **One-by-One Updates**: Ideal for quick, specific changes to individual infrastructure elements.
- **Bulk Updates**: Useful when multiple infrastructure elements are affected by the same event, such as the closure of several airports due to a natural disaster. This allows users to apply changes to multiple elements at once, streamlining the update process.

Frequency of Updates

To ensure information remains up to date, LogIE provides a mechanism to track updates based on a predefined frequency (e.g., weekly updates). If an update is not made within the specified time frame, the infrastructure element will be flagged as outdated.

A checklist feature in LogIE helps editors monitor, update, and confirm the status of infrastructure elements. This checklist makes it easy to track which infrastructure needs an update, confirm its current status, or make direct changes. It all happens in a single, unified interface, ensuring efficient and organized information management.

How-To: Update Situational Information

Update the status of a logistics infrastructure

At a glance

Here, you'll learn how to update situational information for a single logistics infrastructure, such as an airport, port, crossing, or bridge. This includes:

- Locate the infrastructure using the map or the editor panel.
- Updating its situational information.
- Saving and confirming the update.

The example below uses an airport, but the process is the same for other infrastructures. For bulk updates, see the next chapter. A separate chapter covers road status updates.

Step-by-step example

> *Scenario: The government has informed that a specific airport is now congested and cannot operate as normal. You need to update LogIE with this information.*

1) Find the airport to update. For that, you have two options

Option a: Use the map

- Locate the airport on the map and click on it.
- In the popup that appears, click the pencil icon on the right side.

Option B: Use the editor panel

- Select "**Update Aerodromes**".
- Find the airport in the list or use the search box of the editor panel to search for it within the list.
- Click the pencil icon on the right side of the selected airport.

2) Modify the situational information:

- Enter the updated information based on the information you have.
- Click "Save and confirm status" to save the airport with the latest situational information.

Update the status of multiple logistics infrastructure at once

At a glance

Here, you'll learn how to update situational information for multiple logistics infrastructures at once (bulk updates). Bulk updates apply to one type of infrastructure at a time (one layer per update), allowing you to update multiple infrastructures with the same information.

You will learn how to:

- Select the infrastructure to update.
- Update the situational information.
- Save and confirm the changes.

The example focuses on border crossings, but the process is the same for other infrastructures.

Step-by-step example

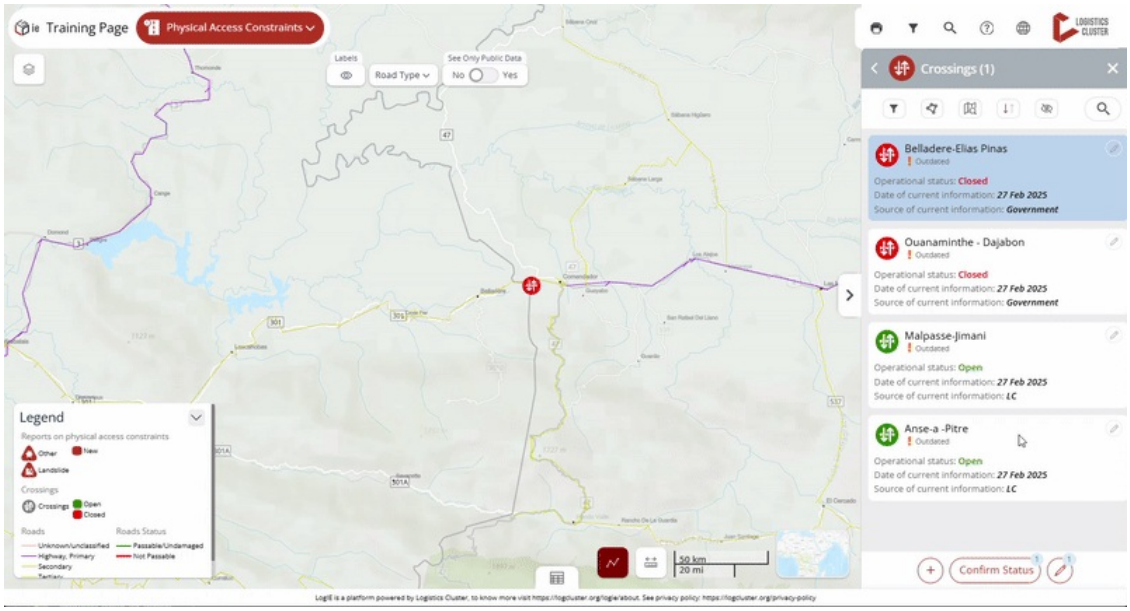
> *Scenario: The government has informed that multiple border crossing points are not operational. You need to update LogIE with this information.*

1) Find the crossings to update.

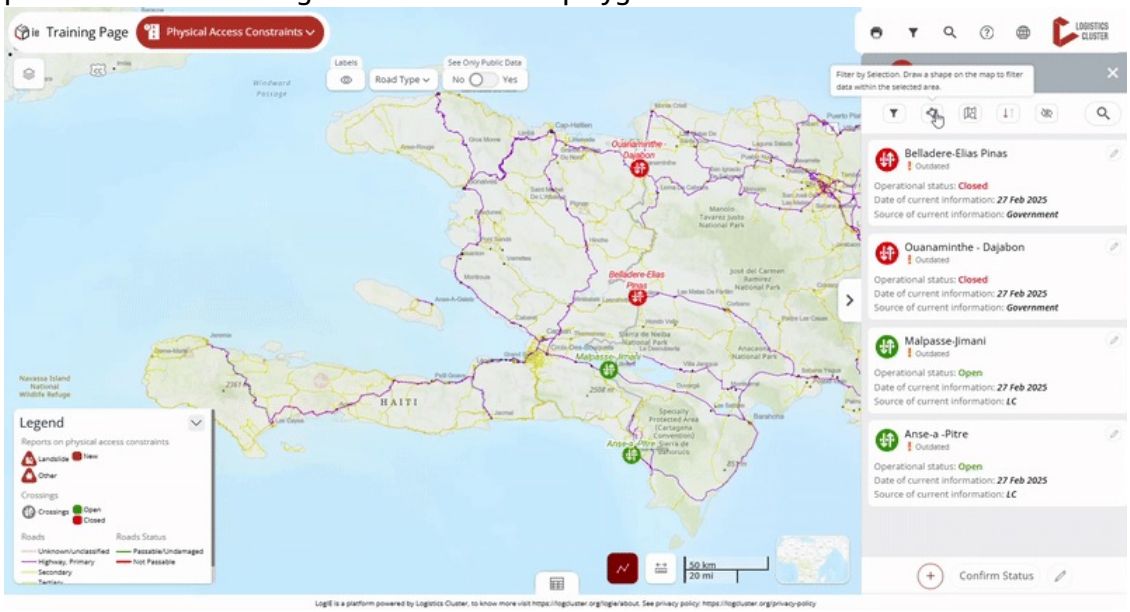
- Select the "Update Crossings" option from the editor panel.

- Select the crossings you want to update using one of the following methods:

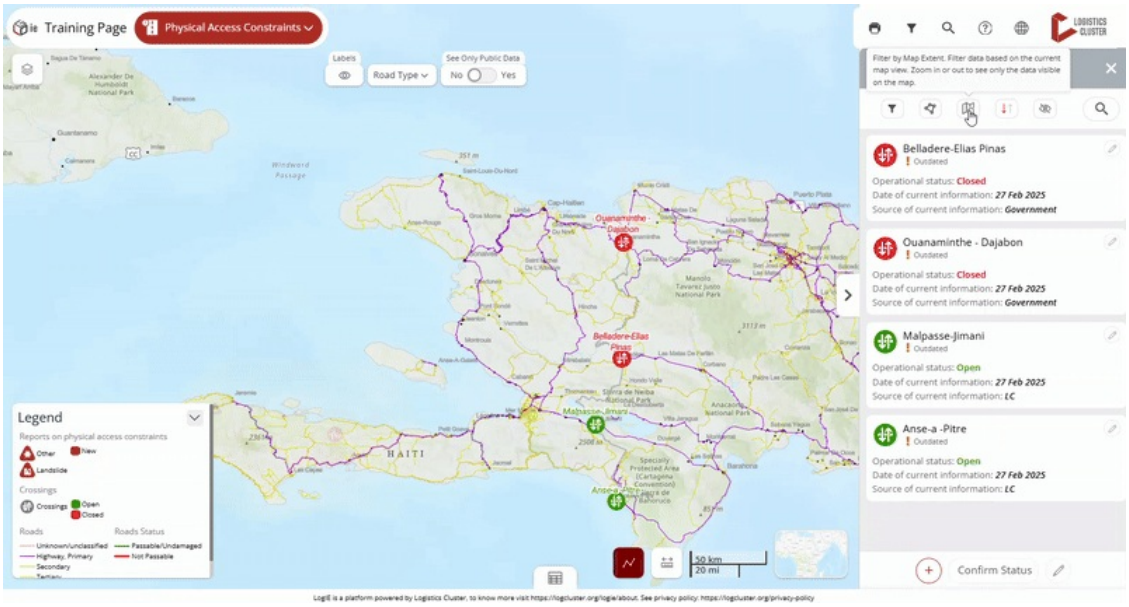
  Manually from the list: Scroll through the list and click each crossing you want to update. *Tip: To select multiple consecutive crossings from the list, hold the Shift key and click the first and last crossing in the range. You can then deselect any of them by clicking on them again.*



Using the polygon filter: After clicking the polygon filter button, draw a polygon on the map to select all crossings within that area. The editor panel will now display and preselect all the crossings located within the polygon.



Using the "Filter by map extent": After clicking the "Filter by map extent" button, the list will show only the crossings within the visible area of the map. You can zoom in or out to adjust your view. Then, select the crossings you want as you would manually.



2) Click to start updating: Click the pencil icon at the bottom of the editor panel. A number next to the icon will indicate how many crossings you are updating at once.

3) Modify the situational information:

- Enter the updated situational information
- If needed, review your selected crossings by clicking "See selected" to display a list of their names.
- Click "Save and confirm status" to save the changes.

Update the status of the road's physical accessibility

At a glance

Here, you'll learn how to update the physical accessibility of roads. This includes:

- Locating the road segment using the map, search bar, or editor panel.
- Updating its accessibility status based on the available scenarios.
- Deleting other segments when necessary.
- Saving and confirming the update.

The example below covers a primary road update, but the process is similar for other road types. A future update will introduce an automated route-based selection.

Step-by-step example

> *Scenario: The Ministry of Roads has just communicated that the Primary National Road A, from City F to City G, is now accessible only to 4x4 vehicles.*

1) Click "**Update Road Status**" in the editor panel and **locate the road segment**. You can:

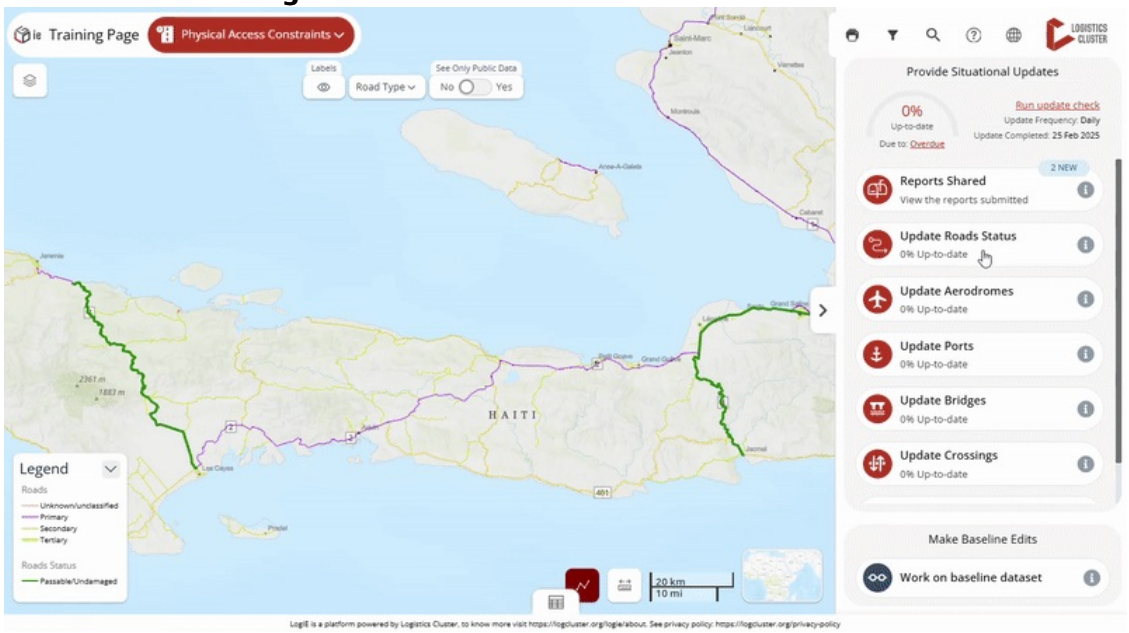
- Zoom in if you know the location.
- Search by city name or coordinates using the top-right search bar (not the one in the editor panel).
- Browse the road segment list in the editor panel if searching by name is easier.

2) Add/Modify/Delete the Road Status. There are three possible situations:

- ***Situation A*: The road segment already exists and matches the location (from City F to City G), but its status is outdated.**

  - Click on the segment you want to update
  - Click the pencil (edit) button in the popup window.
  - The editor will open the form where you can update the status directly.

- ***Situation B*: No existing road status is found between the two cities.**



  - **Filter the road types** to display only the category you want to update (e.g., in this scenario, we will filter for primary roads since we know the road is a primary road).
  - **Click the "Create New Segment"** button at the bottom-right of your screen (outside the editor panel, near the scale).
  - **Click "Next," then use the polyline or polygon tool** to select the road. Any road that falls along the polyline or inside the polygon will be included in the new segment.
  - **Review your selection** before proceeding. When using the polygon tool, if unwanted segments are included, hold Shift and click on them to remove them.

    - **Once you're sure about the selected segment, click "Next"** and fill in the required information to update the status.
    - **Click "Commit"** to finalize the update.

- ***Situation C*: No existing road status is found between the two cities.** If a road status already exists but does not extend to one of the cities, follow these steps:
    - Click on the existing road status.
    - Click the **edit button** to open the modification screen.
    - Delete the outdated status by clicking the **trash bin** icon at the bottom of the editor panel
    - Create a new road segment as explained in **Scenario B**.

 Coming Soon: Automated Route-Based Updates. *Future improvements will allow users to define a start point, endpoint, and key locations, with the editor automatically suggesting the affected road segment.*

Review incoming reports

At a glance

Here, you'll learn how to review and process reports submitted through LogIE. This includes:

- Understanding **how partners submit reports**
- Understanding the **two types of reports**:
    - **Standalone Reports** (submitted via "Share Information").
    - **Infrastructure-Specific Updates** (linked to a specific infrastructure).
- **Updating LogIE layers** (e.g., road status, bridges, ports) based on verified reports.
- **Assigning a Validation Status** (Valid, Review, Not Valid, Expired) to keep reports organised.

How partners submit reports

Partners can submit reports in two ways, generating different types of reports:

1. **"Share Information" Button**: Available in certain modules, this option allows partners to submit reports based on the selected module. For example:
    1. In the Physical Access Constraints module, they report road access issues.
    2. In the Partner-Managed Storage Capacity module, they report warehouse capacity.
    3. Some modules, like CONOPS, do not have this option.
2. **"Share Update" from the popup of an infrastructure**: If a partner notices outdated data, they can update it directly from the map. For example, if a previously blocked bridge is now operational, they click "Share Update" in the bridge's popup to report the change.

Step-by-step example

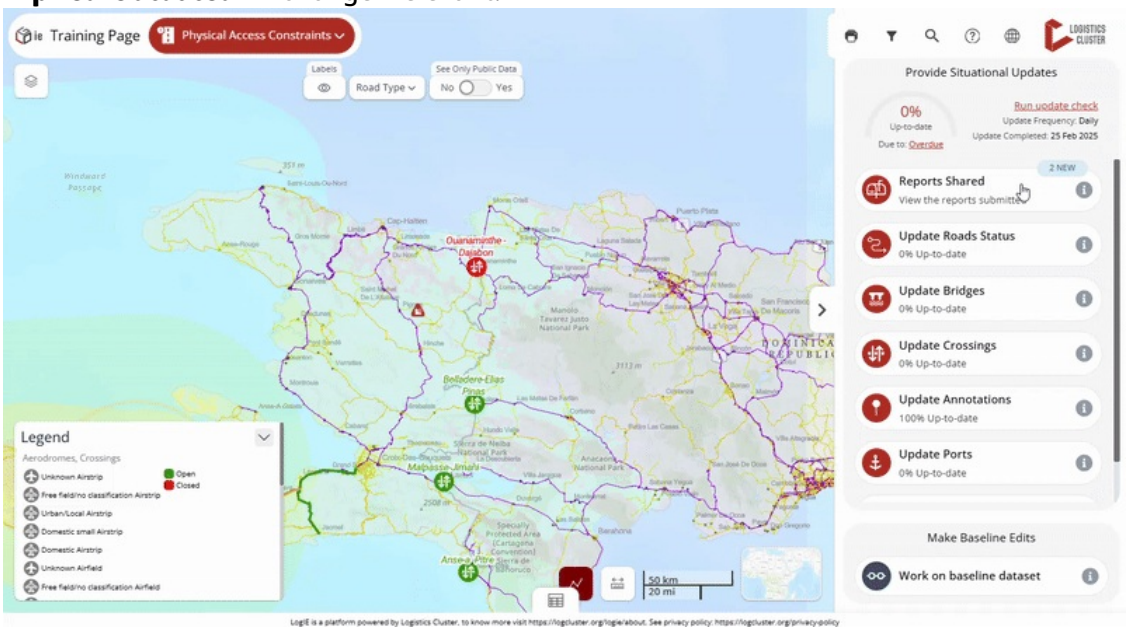
> *Scenario: As a LogIE editor, you need to review the incoming reports and update LogIE operation information accordingly.*

1) Check for incoming reports: In the editor panel, go to the Situational Information section, where you will find the "Reports Shared" option. Before clicking on it, check the notification

badge, which shows the number of new reports received. Think of this as an inbox, where each report functions like a new message that needs review.

2) Open the **Report Manager** by clicking "**Reports Shared**" from the main page of the editor panel. You'll know you're in the Report Manager when you see "**Report Manager**" displayed at the top. Below the title, you'll find filters to organize reports based on their status:

- **New** – Recently submitted, not yet reviewed.
- **Review** – Currently being assessed.
- **Valid** – Confirmed and used for updating LogIE.
- **Not Valid** – Incorrect reports or test submissions.
- **Expired/Outdated** – No longer relevant.



By default, only New reports are shown, but you can adjust filters as needed

3) Understanding Report Types: As mentioned in the introduction, there are two types of reports::

- **Standalone Reports** – Submitted via "**Share Information**" and listed as independent entries in the Report Manager
- **Infrastructure-Specific Updates:** Linked to a specific infrastructure (e.g., a crossing or bridge). These reports are grouped under the relevant infrastructure. Clicking on the infrastructure will display all associated reports.

4) Updating LogIE layer based on reports: Reports provide information to help you update the LogIE layers (such as Road Status, Bridges, Aerodromes, and Ports). Reports themselves are not published. See the examples below:

- You see a report stating that a landslide has blocked a road. You verify the information and update the road's status accordingly.
- Another report states that a crossing has been closed. You can click on the crossing and update its status in LogIE immediately.

6) Keeping reports organised. After reviewing a report, update its Validation Status:

- Valid – Information has been reviewed and used to update LogIE.
- Review – Still under assessment.
- Not Valid – Incorrect or test data.
- Expired – No longer relevant.

Keeping validation statuses updated ensures a clear record of who submitted the report, when it was received, and whether further follow-up is needed.

 Coming Soon: *We are working on email notifications for LogIE editors when new reports are submitted. For now, editors need to check periodically for new reports.*

Confirm infrastructure status remains the same

At a glance

Here you will learn how to that an infrastructure's status remains unchanged. This includes:

- Locate the infrastructure
- Click "Confirm Status" to verify the information without making changes.

Step-by-step example

“ Scenario: Confirming that a port's status remains unchanged

1) Find the port:

- Option 1: Use the Editor Panel.
  - Click "Update Ports" in the editor panel
  - Find the port in the list by scrolling, using filters, or using the search box.
  - Click the pencil icon to edit.
- Option 2: Use the Map.
  - Click directly on the port on the map
  - In the popup window, click the pencil icon to edit

2) Confirm the status:

- The editor panel will display all situational information about the port
- Instead of making changes, click "**Confirm Status**" at the bottom of the editor panel.

By doing this, you ensure that the port's information remains up to date. Behind the scenes, the system will update the last confirmation date without modifying any existing details.

Keep information current with the "Up-to-date Checklist"

At a glance

Here, you'll learn how to ensure the situational information in LogIE is up to date. This includes:

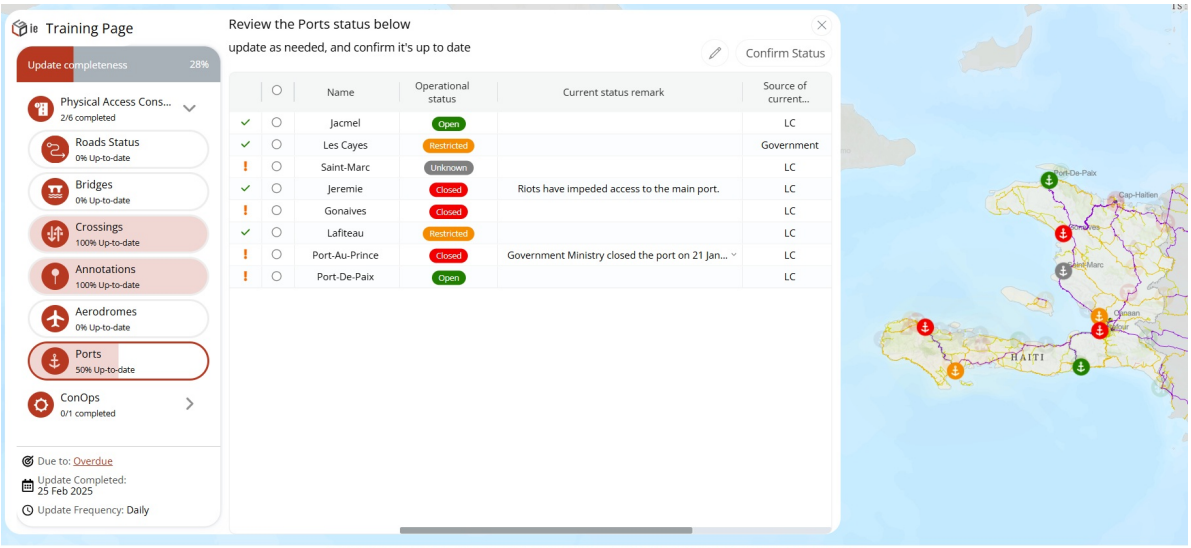
- Understanding how the "Up-to-date Checklist" works.
- Checking the update completeness, deadline, and frequency.
- Reviewing situational information for each layer.
- Confirming up-to-date information or making changes as needed.

Understanding the Up-to-date Checklist

To help editors maintain accurate emergency-related data, we've created a checklist-style tool in LogIE. It allows you to review and update all shared information on a single page. The tool helps you verify if the data is up to date and enables changes to be made directly in the tool. Updates are done layer by layer for a thorough and efficient review.

LogIE tracks the required update frequency (daily, weekly, or monthly). If an update is missed, the infrastructure element is flagged as outdated.

The checklist interface is divided into two sections:



Left Side (Layers & Progress):

- At the **top**, below the emergency/page name, you'll see the update completeness (%), which should reach 100% once everything is up to date.
- After that, you will see all layers shared publicly through LogIE that need maintenance. **Layers are grouped by module**, and you can expand/collapse each module as needed.
- At the **bottom** of the list, you'll find:
  - Update deadline (due date for the next update).
  - Last completed update (when data was last marked as up to date).
  - Update frequency (how often updates are required).

Right Side (Situational Information & Updating):

- Shows the **situational information** for the selected layer in a table format.
- The first two columns include:
  - **Status indicators** help track data updates: an exclamation mark (**!**) signifies outdated data, while a checkmark (✓) confirms it is up to date
  - **Selection buttons**: Clicking a button highlights the corresponding infrastructure on the map by zooming in.
- At the **top-right**, you'll see two buttons:
  - **Pencil icon** ✎ Edit a single infrastructure or perform a bulk update.
  - **Save & Confirm** ✓ Save changes and/or mark the selected data as up to date.

Step-by-step example

> *Scenario: As part of your tasks as LogIE Editor you will need to revise all data shared publicly through LogIE is up-to-date.*

1) Check situational information status: At the top of the editor panel, check the following:

- **Update completeness (%)** – Indicates how much data is up to date.
- **Update deadline** – When the next update is due.
- **Update frequency** – How often updates are required.
- **Last revision date** – The last time all shared data was reviewed and confirmed up-to-date.

2) Click "**Run Update Check**" (above the update frequency). This opens the Up-to-Date Checklist to review and update the data.

3) Updating situational information: Go layer by layer and follow these steps:

- **If all the data is still valid:**
  - Click the **selection button** (second column) next to the layer name.
  - All infrastructure within the layer will be highlighted on the map.
  - Click "**Confirm Status**" to mark it as up to date.
  - The layer will then show 100% up-to-date, and the date of last update will change to today.
- **When some situational information has changed:**
  - Select the rows that **remain unchanged**, then click "**Confirm Status**" for them.
  - For the rows needing updates: **Edit** the data directly in the **table or s**elect them and use the **bulk update (pencil icon)** to apply changes to multiple items at once.
  - Repeat for all layers in each module until everything is updated.

5) Completing the Update: Once all layers are updated, the update completeness (%) at the top of the left panel will reach 100%. Congratulations! 🎉 You've successfully updated all the situational information in LogIE.

How-To: Edit baseline information

Edit existing infrastructure

At a glance

Here, you'll learn how to edit the baseline dataset, including:

- Locating the infrastructure using the map, search bar, or editor panel.
- Editing the name, location, and other baseline information.
- Saving the changes

Step-by-step example

> *Scenario: You have seen that the name of an airport and its location is not correct*

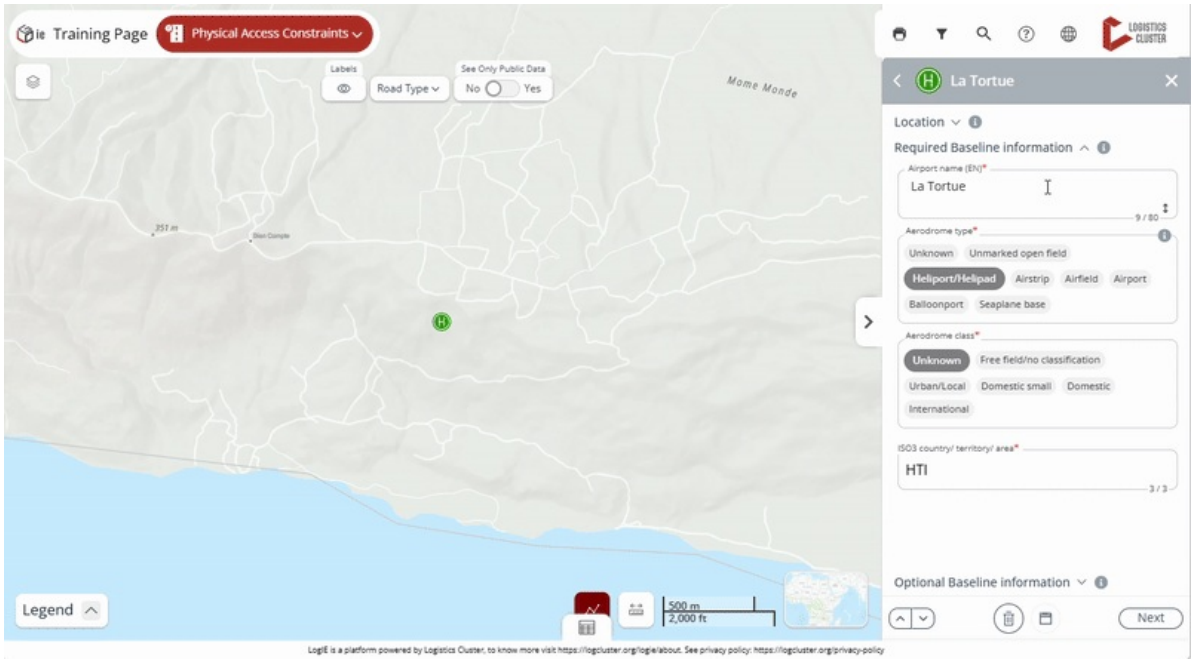
1) Click "**Work on Baseline Dataset**" at the bottom of the main page in the editor panel.

2) A list of infrastructure layers with baseline information will appear.**Select the layer you want to edit**. In this case, click "Edit Aerodromes" to access the list of aerodromes.

3) Find the airport to edit. For that, you have two options:

- Option a: **Using the map**
  - Locate the airport on the map and click on it.
  - In the popup that appears, click the pencil icon on the right side.
- Option B: **Using the editor panel**
  - Find the airport in the list or use the search box of the editor panel to search for it within the list.
  - Click the pencil icon on the right side of the selected airport.

4) Change the location:



- In the editor panel, go to the "**Location**" section (found at the top, under the aerodrome's name).
- Click the checkbox to allow location changes. *(This step is required to prevent accidental modifications and ensures location updates are intentional)*
- Choose one of the following methods to update the location:
  - Click on the map to select a new location (coordinates will update automatically).
  - Manually enter new coordinates in the editor panel.
  - Use the search box in the editor panel to find and select the correct location.

5) Edit Additional Information:

1. Navigate through the other tabs to update any relevant details.
2. Modify the fields directly in the editor panel.

6) Once all edits are complete, click "**Save**" to apply the changes.

Add new infrastructure

At a glance

Here, you'll learn how to add new infrastructure, including:

- Opening the baseline dataset and selecting the relevant layer
- Clicking the plus button to add the new infrastructure.
- Drawing the infrastructure on the map and filling out the necessary details.
- Saving and confirming the addition

Note: In most layers, you can also add infrastructure when updating situation information by clicking the plus button at the bottom of the screen. However, the primary way to add new infrastructure is when working on the baseline dataset.

Step-by-step example

“ *Scenario: You have noticed a missing secondary road connecting two locations.*

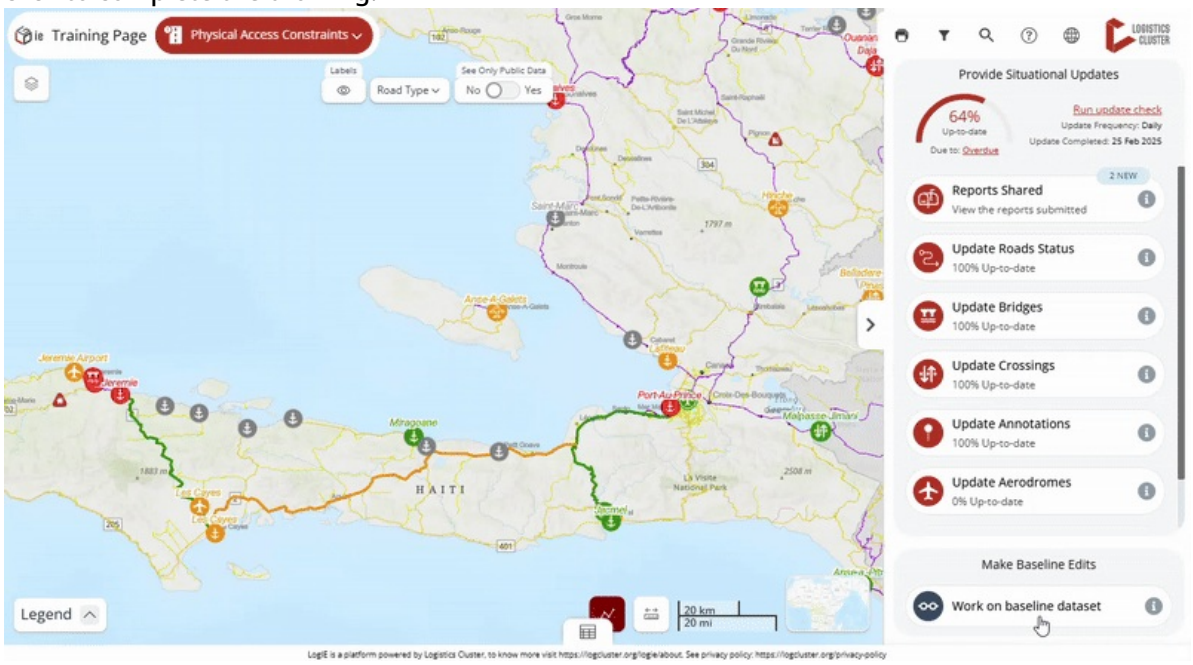
1) Open the Baseline Dataset

- Click "**Work on Baseline Dataset**" at the bottom of the main page in the editor panel.
- A list of infrastructure layers with baseline information will appear.

2) Select the layer you want to edit. In this case, click "Edit Roads" to start working on the roads dataset.

3) Cick the **plus button** (+) at the bottom of the editor panel to start adding the road.

4) Draw the road on the map: Click at various points to create connected lines, and double-click to complete the drawing.



5) Follow the steps in the editor panel to **fill out the information** for the new road.

6) Once all information is included, click "**Save**" to add the new infrastructure.

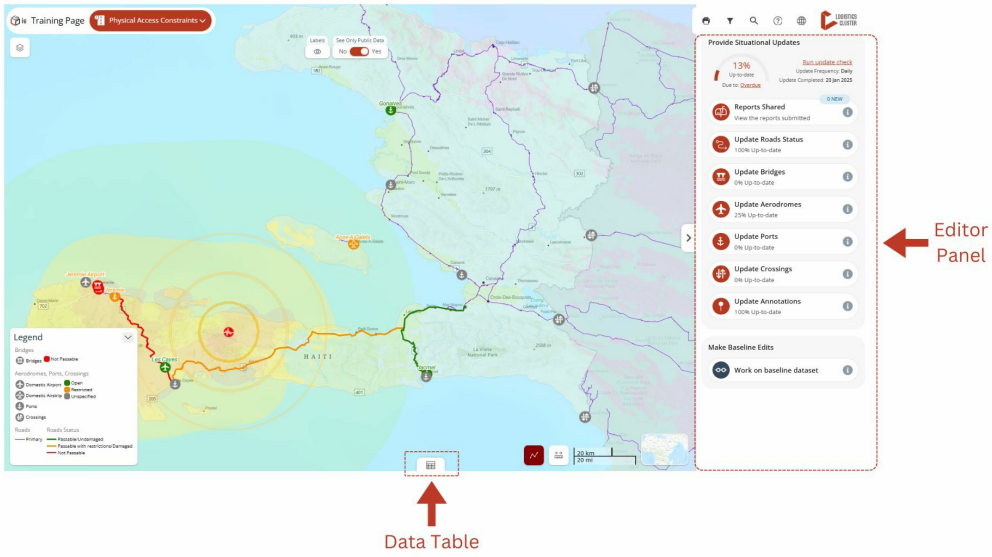
How-To: Manage other operational layers

Introduction

This section provides **step-by-step instructions** on using LogIE's key features as an editor. Whether you are **generating a PDF map**, **updating situational information**, **editing baseline data**, or **analyzing incoming reports**, this guide will help you navigate each process clearly and concisely.

Understanding how to effectively use LogIE's functionalities is essential for maintaining up-to-date logistics information. Getting to know these functionalities will help you make the most of using the platform.

As an editor, you will primarily work with the **editor panel**, located on the right side of your screen, and the data table, accessible by clicking at the bottom of the page. The editor panel allows you to update situational information, manage the baseline dataset, and check the timeliness of the information. The **data table** offers additional options for editing tasks.



Overview of the LogIE Editor Page

This guide will equip you with the knowledge to perform various editing tasks effectively.

Update and edit the "CONOPS map"

At a glance

Here, you'll learn how to update and edit the CONOPS map, including:

- Adding a new box to the map with details like services provided
- Changing the location of an existing box or updating the services it shows
- Removing a box from the map

Step-by-step example

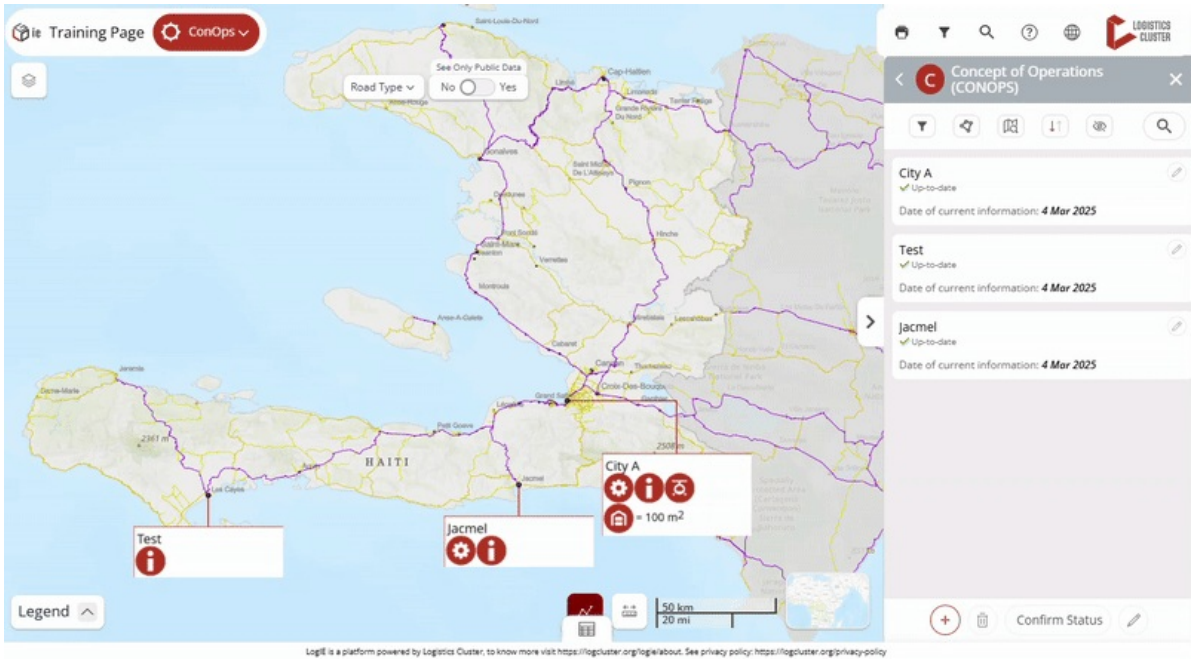
> *Scenario: You need to update the CONOPS map in LogIE by adding new services and removing others.*

1) To begin, switch to the **CONOPS module** if you are currently in a different module in LogIE. You will then see that the editor panel displays the Concept of Operations (CONOPS) layer.

2) Adding a **new box on the map** for a specific location. If you need to add services to a place that is not yet on the map, follow these steps:

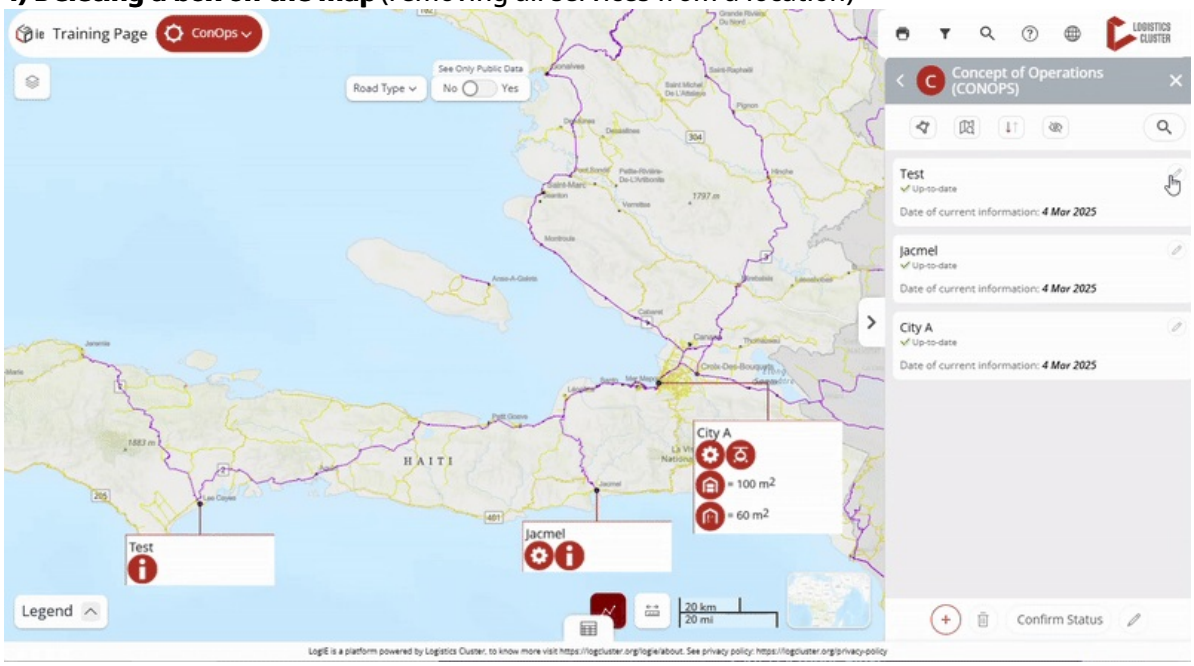
- Click on "Update CONOPS (Concept of Operations)" in the editor panel.
- Click the plus (+) button at the bottom of the screen to create a new entry.
- Locate the place using one of these methods:
  - Search for the place in the Editor Panel's search box.
  - Enter the coordinates manually.
  - Click directly on the map to select the location.
- Add the necessary details:
  - In the caption field, enter the text that will appear at the top of the box. Typically, this shows the name of the location (e.g., city) where the services are provided.
  - Use the toggle switches to select the services provided.
  - Fill in any additional relevant information. If you indicate Storage (climate-controlled or not), you can also specify the storage capacity in square meters, which will be displayed on the map.

3) Modifying the services displayed in a box on the map. To update services for an existing box that appears on the map, you have two options:



- Click on "Update CONOPS (Concept of Operations)" in the editor panel.
- You have two options to locate the box you want to modify:
  - Find the box in the list and click the pencil icon next to it.
  - Click directly on the box on the map, then select the pencil icon in the popup (located at the top right).
- Now you can add, remove, or update the services by modifying the form that appears. After making your changes, click on "Save and Confirm Status."

4) Deleting a box on the map (removing all services from a location)



- You have two options to locate the box you want to delete:
  - Find the box in the list and click the pencil icon next to it.
  - Click directly on the box on the map, then select the pencil icon in the popup (located at the top right).
- Click the bin (delete) icon in the Editor Panel.

- Confirm the deletion.

Update and edit humanitarian corridors

Introduction

Here, you'll learn how to manage the humanitarian corridors layer, including:

- Adding a new corridor by drawing the route and filling in details
- Modifying an existing corridor by adjusting its route or updating information
- Deleting a corridor from the map

Step-by-step example

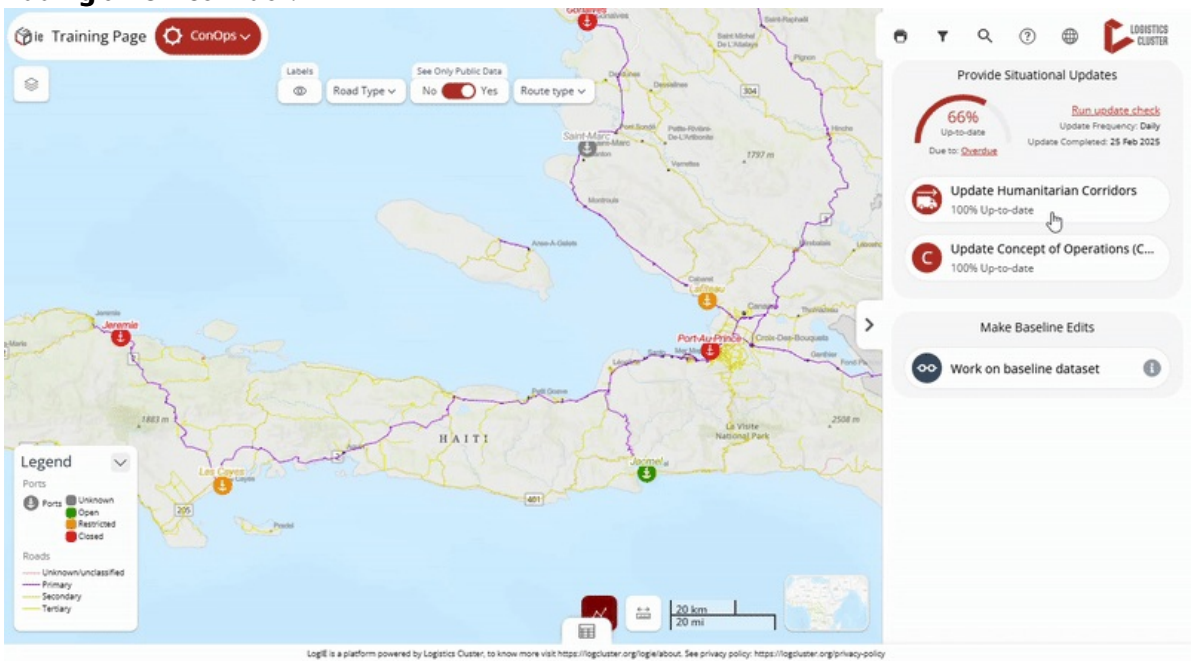
" *Scenario: You need to update the humanitarian corridors layer in LogIE*

1) Choose a **module** that includes the corridors layer. If the emergency or country you are working for does not have this layer, please contact your HQ focal point to request it.

2) In the main page of the editor panel, click on '**Update Humanitarian Corridors**."

3) Review existing Corridors: You will see a list of all the corridors currently available for this operation. At this point, you can:

Adding a new corridor:

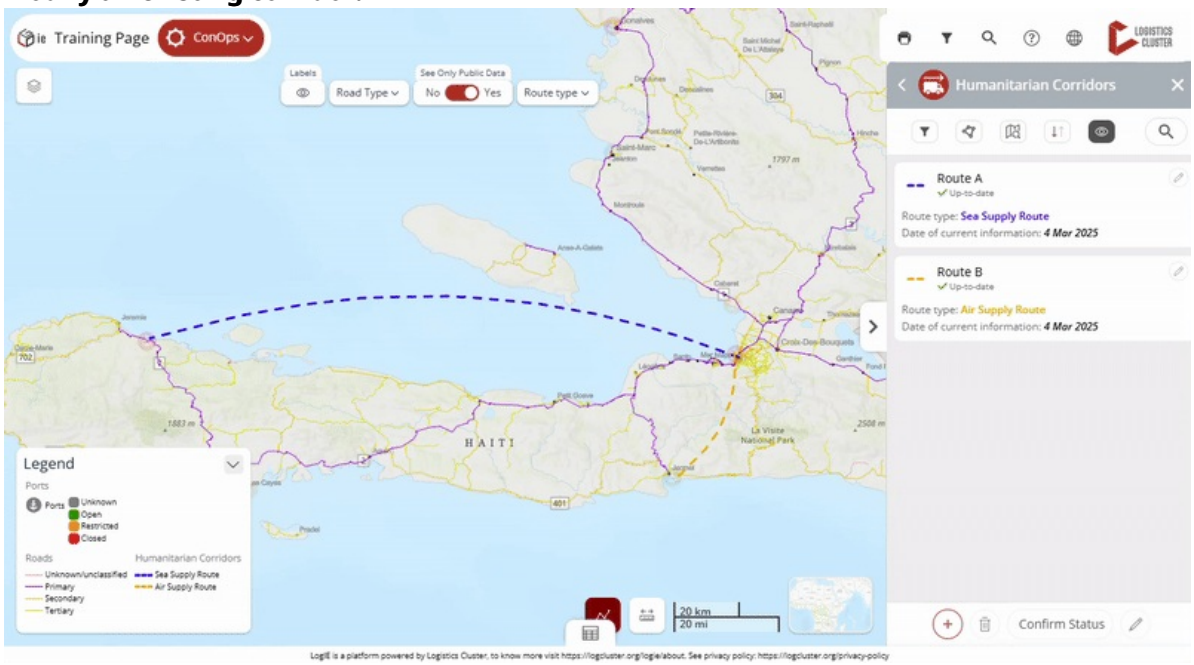


- Click the **plus button (+)** at the bottom of the editor panel.
- Start **drawing the route** on the map by clicking at various points to create connected lines. Once finished, double-click to complete the route.
- You can **adjust the curvature of the lines** by moving the circles that appear between the lines. This feature is particularly useful for representing air transport routes.
- **Fill out** the form that appears to provide details about the corridor. The main information to include is:

- Name of the route
- **Route type**: Select from road, railway, sea, river/barge, or air. The line color will change based on your selection, reflecting the symbology and updating the legend.

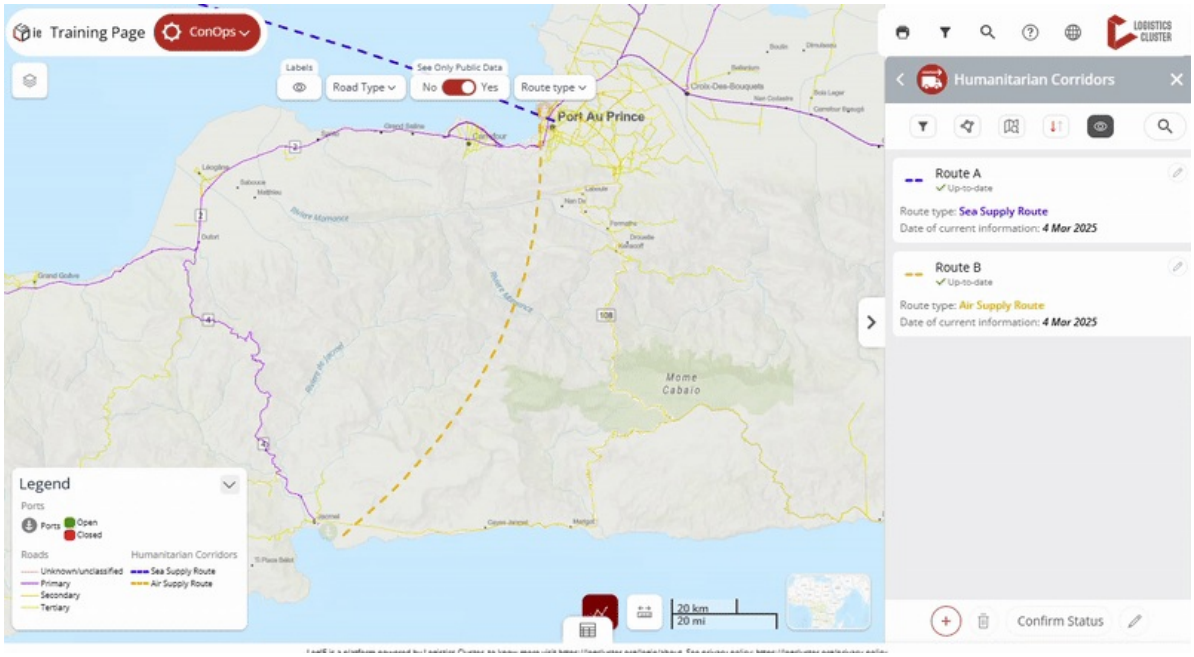
- Once you have completed the information, click "**Save**."

Modify an existing corridor:



- **Select the Corridor:** Click on the route on the map, then click the pencil icon in the popup. Alternatively, find the route in the editor panel and click the pencil icon next to it.
- **Modify the Route or Its Related Information**
  - Adjust the route's trajectory and curvature. *Note: To add a new line to the route, delete the existing route and create a new one.*
  - Edit any details in the editor panel.
- Click the "**Save**" button to confirm your modifications.

Delete a corridor:



- **Select the Corridor**: Click on the route on the map, then click the pencil icon in the popup. Alternatively, find the route in the editor panel and click the pencil icon next to it.
- **Click the bin icon** at the bottom of the editor panel.

Update and edit the "Emergency Preparedness Activities mapping"

At a glance

Here, you'll learn how to update the emergency preparedness activities map, including:

- Adding a new location and selecting the activities provided
- Modifying the activities for an existing location
- Deleting a location and its associated activities

Step-by-step example

> *Scenario: You need to update the emergency preparedness activities mapping in LogIE by adding new services and removing others.*

1) To begin, switch to the **Emergency Preparedness Activities module** if you are currently in a different module in LogIE. You will then see that the editor panel displays the layer you want to work on.

2) Adding a **new box on the map** for a specific location. If you need to add activities to a place that is not yet on the map, follow these steps:

- Click on "Update Emergency Preparedness Activities" in the editor panel.
- Click the plus (+) button at the bottom of the screen to create a new entry.
- Locate the place using one of these methods:
  - Search for the place in the Editor Panel's search box.
  - Enter the coordinates manually.
  - Click directly on the map to select the location.
- Add the necessary details:
  - In the caption field, enter the text that will appear at the top of the box. Typically, this shows the name of the location (e.g., city) where the activities are provided.
  - Use the toggle switches to select the activities.
  - Fill in any additional relevant information.

3) Modifying the services displayed in a box on the map. To update activities for an existing box that appears on the map, you have two options:

- Click on "Update Emergency Preparedness Activities" in the editor panel.
- You have two options to locate the box you want to modify:
  - Find the box in the list and click the pencil icon next to it.
  - Click directly on the box on the map, then select the pencil icon in the popup (located at the top right).
- Now you can add, remove, or update the services by modifying the form that appears. After making your changes, click on "Save"

4) Deleting a box on the map (removing all activities from a location)

- You have two options to locate the box you want to delete:
  - Find the box in the list and click the pencil icon next to it.
  - Click directly on the box on the map, then select the pencil icon in the popup (located at the top right).
- Click the bin (delete) icon in the Editor Panel.
- Confirm the deletion.

The LogIE Editor Community

Join our bimonthly calls to connect with other LogIE editors worldwide. These sessions provide opportunities to:

- Discuss challenges and solutions for editing and gathering information.
- Share best practices and learn from peers.
- Provide feedback on LogIE's functionalities and suggest improvements.
- Stay updated on new features and platform enhancements.

Your experience and knowledge can benefit the community, and you can gain valuable insights from others. Contact global.logie@wfp.org and **sign up for the next call and be part of the conversation**!